

Chestnut Ridge Academy Parent Handbook ~ Page 6

Last updated 6/6/2023

SUBMITTING GRADES & ATTENDANCE FORMS

Parents must report your grades and attendance twice a year –
 Fall Semester (due January 15)
 Spring Semester (due May 31)
 Summer (Optional due Aug 1)

There are a couple of options for submitting your grades & attendance.

Option 1: Print out the paper form and follow instructions at the bottom of the form.

Option 2: Online form through our website.

Summer courses may be reported at the end of summer or may be added to the following Fall's grade and attendance submission.

Please note: Grades submitted past the deadline will be subject to a \$15 per student late fee.

GRADING SCALES

4 th through 12 th Grade	Grades K-3 (Optional alternative grading scale)
A = 90-100	O = Outstanding
B = 80-89	S = Satisfactory
C = 70-79	I = Improving
D = 60-69	N = Needs Improvement
Fail = 59 or below	U = Unsatisfactory

Chestnut Ridge asks for consistency in grading. If you start the year using one system, please follow through for the remainder of the school year using the same system.

ATTENDANCE POLICY

Chestnut Ridge Academy is a satellite school also known as a homeschool umbrella. When a family enrolls, their home becomes a satellite classroom of Chestnut Ridge and one of the parents is designated as faculty. A minimum of 180 days of instruction are required. Attendance records must be kept and submitted with grades.